



September 3rd, 2021

BACK-TO-SCHOOL GUIDE FOR ÉCOLE CHRISTINE-LESPÉRANCE
PARENTS AND GUARDIANS

Dear parents and guardians,

As much as the pandemic situation has improved and we certainly wish returning to a certain normalcy, this year's back-to-school will be similar to last years. Our primary responsibility again this year is to minimize the risk of transmitting COVID-19 as much as possible by complying with public health measures. The following guide is provided to inform our school community of the École Christine-Lespérance (ÉCL) plan for the 2021-2022 school year. Please note that certain measures may change in accordance with changing provincial measures as the COVID-19 situation evolves.

Please remember the following important points when your child returns to school at ÉCL:

1. Preparing your children for the start of the school year and the school routine

a. At home

- i. Practice wearing a mask, using hand sanitizer, proper distancing and review with your children the specific measures that are in effect at École Christine-Lespérance;

b. At school

- i. The first day of school for kindergarten group A will be Wednesday the 8th of September.
- ii. The first day of school for grade 1 through grade 8 is Wednesday the 8th of September.
- iii. Several staff members will be outside to greet and direct students on the first day.

2. Cohortes

- a. Students will be grouped in cohorts by grade level at recess. (Example: All grade 1 students will be in the same zone at recess.)
- b. Cohorts will never mix or mingle throughout the school day.
- c. In school, students from the same homeroom class will remain together.

3. Health measures

a. Self-assessment

- i. Your child must not have any COVID-19 symptoms when taking the bus or attending school. It is up to each parent to make sure their child is healthy. We strongly encourage you to use the screening tool before your child leaves home.

<https://sharedhealthmb.ca/covid19/screening-tool/> (English)

<https://covid19.soinscommunsmb.ca/covid19/outil-de-depistage/> (français)

- ii. All staff members will also be required to use the screening tool before leaving home.



b. Student or staff member shows symptoms of COVID-19

i. If a student shows symptoms at school, we will do the following:

- Bring the student to the isolation room;
- Ask the parents to come pick up the student immediately;
- If the student requires that an adult be present when confined to the isolation room, a staff member will assist as required while complying with the health measures that are in effect.

ii. If a staff member shows symptoms at school, they will be replaced immediately and sent home.

c. Isolation room

i. The school has a designated isolation room.

ii. We request that you have a plan in place in the event that you get a call stating that your child needs to go back home because they are showing symptoms.

iii. We ask that students leave the school within 60 minutes; if you are unable to pick up your child within 60 minutes, we request that you plan to have someone else pick up your child within the allotted time.

d. Distancing

i. Classroom: Students' desks will be at maximum distance between each other in relation to the number of students and physical space within the classroom. Students will each have their designated spot.

ii. Hallways: Every homeroom class will walk as a group when changing areas always respecting directional arrows and distancing measures from other groups.

iii. Recess: Each cohort will have its own clearly identified area. Outdoors, each cohort will maintain a distance of at least two metres from every other one.



e. Wearing a mask

- i. On the bus: Wearing a mask on the bus is **compulsory** for all students and drivers.
- ii. Staff members: Wearing a mask is **compulsory** for all staff when it is not feasible for them to observe the two-metre distancing rule.
- iii. Students: Wearing a mask is **compulsory** for all students in kindergarten to grade 8. We request that students have two reusable masks so they can be washed at home on a daily basis. Students can remove their masks once they are outside. If a student is allowed to remove their mask in the classroom, they will be at 2 m from all others and sitting without moving within the classroom.

f. Hand sanitizing

- i. Students should clean their hands with hand sanitizer:
 - a) When entering and leaving the school;
 - b) When changing rooms;
 - c) At snack time and lunch;
- ii. Students must wash their hands with soap and water when they go to the bathroom.

g. Surface sterilization

- i. All areas within the school are sterilized early in the mornings when the janitor arrives.
- iii. Bathrooms will be sterilized hourly.
- iv. The isolation room will be sterilized after each usage.
- v. Classrooms will be sterilized at the noon hour recess.
- vi. Gymnasium equipment will be sterilized before usage of each cohort.
- vii. The Students Services room will be sterilized twice daily.

4. Transportation

a. Bus

- i. Wearing a mask is compulsory on the bus.
- ii. Children will have designated spots based on seating plans organised by the divisional transportation sector respecting provincial measures.
- iii. All details regarding pick-up and drop off times are on the divisional parent portal.



b. Parents

- i. The final schedule will be based on the number of parents who will be dropping off their children; specific drop-off and pick-up times will be arranged in order to properly manage student traffic.

c. Students walking or biking to school

- i. We are requesting that students (brothers and sisters) who walk to school arrive at a specific time in order to properly manage student traffic in the school.
- ii. We ask that these students arrive between **8:30am and 8:35 am**.

5. Arrivals and departures **STUDENT SUPERVISION STARTS AT 8:25am. STUDENTS WILL START ENTERING THE SCHOOL AT 8:30am.**

a. Entrance and exit doors

- i. They will be no supervision before 8:25 am.
- ii. Cohorts will use entrances and exits that are specific to them. (SEE ATTACHED MAP.)
- iii. They will use these same doors when they go out for recess.
- iv. Upon arrival, students will go directly to the designated entrance door for their cohort.
- v. Staff members will be stationed at every entrance door to ensure proper distancing between cohorts and hand sanitizing before entering.
- vi. Staff members will also be available to direct student traffic, whether they arrive by bus, in a vehicle or on foot.

b. Coats, boots, backpacks and water bottles

- i. Lockers will not be used. All students will make their way directly to the classroom as soon as they arrive.
- ii. There will be a designated area for coats in the classroom.
- iii. There will be a designated area for boots where students can pick up while heading in or out.
- iv. Students will have their school supplies with them at their desks.
- v. Each student will have two water bottles In order to minimize hallway traffic.
- vi. When necessary, the two bottle filling stations will be used when the bottles are empty.
- vii. Water fountains will be off limits.

c. Varying arrival and departure times ****STUDENT SUPERVISION STARTS AT 8:25am. STUDENTS WILL START ENTERING THE SCHOOL AT 8:30am.****

- i. Students will arrive at school at two different times.
- ii. Students will leave the school at two different times.
- iii. Parents
 - a. Specific times will be arranged in order to manage traffic in the parking lot, bus loop and the area around the school.
 - b. Mornings: 8:25am or 8:30am (There is no supervision before 8:25am.)
 - c. End of day: 3:05pm or 3:10pm
- iv. Students : We ask students that are walking or biking to school (brothers and sisters) to arrive between 8:30am and 8:35am.
- v. Every student will enter and leave the school using the entrance door that has been designated for their cohort.
- vi. We request that students not remain outside the school at the end of the day, but rather that they go home as soon as they exit the building.



6. Recess and lunch breaks

a. Recess

- i. Varying recess times will be arranged in the morning and at lunchtime in order to maintain proper distancing between cohorts and manage traffic in the hallways.
- ii. Each cohort will be restricted to a specific area.
- iii. Cohorts will be at least two metres apart.

b. Meals

- i. Varying lunch times will be arranged in order to manage traffic in the hallways when students go out for lunchtime recess.
- ii. Students will have lunch in their classrooms, their lunch having been brought from home.
- iii. Microwave ovens will be off limits.
- iv. There will be no sales of milk, TCBY, canteen food, popcorn, pizza or hot lunches.
- v. Grade 7 and 8 students will not be allowed to go to Sobeys; they will have to stay in their classrooms.

7. Visitors

Entrances and exits to the building will be kept to the bare minimum.

a. Parents

- i. If you wish to reach the Administrative Office, we request that you contact us by telephone or email.
- ii. If you wish to reach your child's teacher, we request that you contact us by telephone, email or other means (depending on the teacher).
- iii. If you need to be at the school in person, we request that you schedule an appointment with the staff member you wish to see and wear a mask when you arrive at the office.
- iv. In the event of unforeseen circumstances where you have to be in the school, we request that you call ahead to inform the office that you are on your way.
- v. Health measures to be followed:
 - a) Do a self-assessment before entering the school;
<https://sharedhealthmb.ca/covid19/screening-tool/> (English)
<https://covid19.soinscommunsmb.ca/covid19/outil-de-depistage/> (français)
 - b) Use hand sanitizer when entering in the school;
 - c) Wear a mask;
 - d) Sign the registry at the entrance;
 - e) Maintain a two-metre distance from all staff members.

b. Deliveries and services

- i. Be aware that anyone entering the school for deliveries or other services must comply with all of the health measures that are in effect.

c. Substitute teachers

- i. Substitute teachers must follow the same guidelines as staff members.

d. Community activities:



- i. No community activities will take place in the evening until further notice.
- e. Extracurricular sports:
- i. Extracurricular sports will be determined after decisions are made by the DSFM.

APPENDIX 1 – COHORT ENTRANCES

Entrées:

A- 3^e année

B- 1^e année,
2^e année et
la classe MD

C- 7^e et 8^e
année

D- 5^e et 6^P
année

E- 4^e et 6J

F- salle
isolement

G- MN et
MR

